



## MEDICATION POLICY



THROUGHOUT YOUR CHILD'S DAYCARE YEARS THERE WILL BE OCCASSIONS THAT HE/SHE WILL NEED MEDICATION. LISTED BELOW ARE A FEW TIPS TO REFRESH YOUR MEMORY. IF YOU HAVE ANY QUESTIONS, PLEASE FEEL FREE TO STOP AT THE OFFICE AT ANY TIME:

IF IT IS A PRESCRIPTION DRUG IT MUST:

1. BE CURRENT WITHIN 30 DAYS.
2. BE CONTAINED IN THE ORIGINAL PHARMACY CONTAINER LABELED WITH YOUR CHILD'S NAME, DOCTOR'S NAME, DATE AND DOSAGE.

IF IT IS AN OVER THE COUNTER DRUG (COUGH MEDICINE, EAR DROPS, TYLENOL, ETC.)

WE STILL NEED WRITTEN PERMISSION FROM THE DOCTOR. THIS MUST INCLUDE:

1. THE PRESCRIBED AMOUNT
2. FREQUENCY OF DOSAGE
3. LENGTH OF TIME
4. WHETHER OR NOT IT NEEDS REFRIGERATION
5. WILL CHILD SUFFER ANY SIDE AFFECTS?

IF YOUR CHILD MUST TAKE A MAINTENANCE MEDICATION SUCH AS RITALIN, NEBULIZER, INSULIN, ETC. YOU WILL NEED TO PROVIDE THE SAME INFORMATION AS ABOVE IN ADDITION TO HAVING YOUR PEDIATRICIAN SIGN A DAILY MEDICATION LOG. YOU WILL NEED TO SIGN THE FORM AS WELL. THE DOCTOR MUST PROVIDE THE NAME OF THE MEDICATION, THE DOSAGE AND THE TIMES YOUR CHILD MUST RECEIVE IT. THIS FORM WILL BE KEPT IN THE CLASSROOM AND SIGNED BY THE STAFF EVERY TIME YOUR CHILD IS GIVEN THE MEDICATION.

IF YOU BRING IN MEDICATION FOR YOUR CHILD YOU MUST FILL IN THE REQUIRED INFORMATION AND SIGN OUR MEDICATION LOG. THE MEDICATION WILL BE CHECKED BY OUR CHILD'S TEACHER TO VERIFY THAT IT COMPLIES WITH OUR POLICY. PLEASE REMEMBER THAT THE MEDICATION MUST BE GIVEN TO A TEACHER IN THE CLASSROOM, NOT LEFT IN YOUR CHILD'S BAG OR CUBBY.