

Probation Policy

Little People Day Care School makes every effort to meet the needs of all of the children enrolled, however, there are situations over which we have little control. There are circumstances which prevent us from meeting the needs of our students and in these cases we have no choice but to terminate care. We do feel, however, that every child deserves a chance and therefore have established a probation policy for those students who may come to us with serious physical, emotional or social needs.

We will take students on a trial basis for a period of two weeks. During this period, we hope your child will adjust to the routines of our establishment. We do reserve the right to terminate care after this period if the child exhibits any of the following behaviors on a regular basis:

- Violence of any kind towards other students, staff or parents.
- Destruction of school property or the property of other students.
- Refusal to cooperate with teachers and administration.
- Any attempt to leave the classroom, playground or building at any time for any reason.
- Biting-applicable to children over the age of 3, who are aware that this action is unacceptable.
- Inability to take care of personal needs-applicable to children 5 and over. It is understood that children under 5 will need assistance in these areas.

After the two week period is up, Little People reserves the right to reinstitute this policy at any time such behavior occurs. We will terminate care should this become an ongoing situation.

In the event a child exhibits a developmental delay:

- The child's teacher will bring this to the attention of the Director of Education who will make a referral to the corresponding agency, who will then contact the parent.
- The parent will need to further the screening and diagnosis of the situation and provide for the needs of the child.
- If the agency determines the child needs a TSS worker, our facility will provide services only when the TSS worker is present. If the TSS worker fails to provide proper supervision for the child, the parent and the agency will be contacted and service will be suspended until the situation is under control.
- If the agency determines the child needs extensive therapy that can only be given at the agency's facility (NEIU, Friendship House, etc.), we will work around the transportation and schedule of that agency.
- If the parent chooses not to pursue assistance from the corresponding agency, we will terminate services based on the fact that the child's needs cannot be met within our means and that the parent does not wish to pursue other feasible means.

Parent Signature _____ Date _____